

NATIONAL INSTITUTE OF ANIMAL BIOTECHNOLOGY

(NIAB)

EXPRESSION OF INTEREST (EOI)

FOR

**Appointment of Architect for
Comprehensive Master Planning of
Campus
and Building Design FOR
Proposed National Institute of
Animal Biotechnology**

at

**Gopanpally Village Survey No. 37, Serilingampally,
Hyderabad (A P).**



HSCC (INDIA) LTD.

(CONSULTANTS & ENGINEERS FOR MEGA HOSPITALS & LABORATORIES)

E-6(A), sector-1, NOIDA(U.P) 201301 (India)

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Tender No. HSCC/NIAB/HYD/EOI/2013

**National Institute of Animal Biotechnology,
Gopanpally Village Survey No. 37, Serilingampally, Hyderabad (A P).**

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

HSCC (India) Ltd. On behalf of National Institute of Animal Biotechnology, Gopanpally Village Survey No. 37, Serilingampally, Hyderabad invites "Expression of Interest" from Architectural Firms/ Consortium of Firms having experience and sound back ground in master Planning and designing of Campus including its buildings for setting up of large institutions/ State of Art Laboratories/ Research & Development centers, Biosafety labs etc for **"Comprehensive Master Planning of Campus and building design including obtaining statutory and local bodies approvals for the proposed "National Institute of Animal Biotechnology, Gopanpally Village Survey No. 37, Serilingampally, Hyderabad, (A P)"**.

Interested Architectural Firms/consortium of firms with the lead member having experience in similar nature of work(defined in EOI document) are hereby invited to submit their "Expression of Interest (EOI)" as per the prescribed Performa addressed to General Manager (Projects), HSCC (India) Ltd., E-6(A), Sector-I, Noida(U.P) – 201301.

Single Firm or lead member of consortium of firms must have experience of executing similar nature of work as a single firm or as a lead member of consortium.

The prescribed Proforma containing the details regarding the scope of work, qualifying criteria etc. can be obtained in person on any working day from 22.01.2013 to 11.02.2013 between 10 AM to 3 PM from the office of HSCC (India) Ltd., E-6(A), Sector-I, Noida(U.P) – 201301. on payment of Rs 5000/- in cash or in the form of Demand Draft / Banker's cheque in favour of HSCC (India) Ltd. payable at Delhi or may be downloaded from **HSCC website www.hsccltd.co.in** or **NIAB website www.niab.org.in** and submitted along with a demand draft of Rs 5000/- in favour of HSCC (India) Ltd. payable at Delhi. The last date of submission of sealed EOI application document complete in all respects is 12.02.2013 up to 15.00 hrs. HSCC reserves the right to accept or reject any/all applications without assigning any reason thereof or incurring any liability whatsoever. Prospective applicants are advised to regularly scan through HSCC websites as corrigendum/ amendments etc., if any, will be notified on the HSCC websites and separate advertisement will not be made for this.

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EXPRESSION OF INTEREST (SECTION I)

I. GENERAL

About Hyderabad:

Hyderabad is the capital and largest city of the Indian state of Andhra Pradesh. It occupies 650 square kilometres (250 sq mi) on the banks of the Musi River on the Deccan Plateau in southern India. The population of the city is 6.8 million and that of its metropolitan area is 7.75 million, making it India's fourth most populous city and sixth most populous urban agglomeration. Hyderabad was established in 1591 CE by Muhammad Quli Qutb Shah. The 1956 States Reorganisation Act created the modern state of Andhra Pradesh, with Hyderabad as its capital. Situated at the crossroads of North and South India, Hyderabad is noted for its unique culture. As the former capital of the largest and richest princely state, and with the patronage of the Nizams, Hyderabad established local traditions in art, literature, architecture and cuisine. The city is a tourist destination and has many places of interest, including Chowmahalla Palace, Charminar and Golkonda fort. Hyderabad has emerged as a global hub for the information technology, pharmaceutical and biotechnology industries.

LOCATION:

The Institute of NIAB will be established in Gopanpally Village Survey No. 37, Serilingampally, Hyderabad, (A P).

About NIAB:

National Institute of Animal Biotechnology (NIAB) is an autonomous institute under the Department of Biotechnology, Ministry of Science and Technology, Government of India being established in the campus of University of Hyderabad.

NIAB will focus on translational science and capacity building in the area of Animal Biotechnology. The vision is to enhance knowledge on livestock production and health and translate the knowledge for developing a globally competitive livestock industry through innovative science and technology development. A key feature of NIAB is that it will function as an incubator for startup companies and will also act as a national repository of biotech products and processes and promote bio-entrepreneurship in the country.

The research at NIAB will be focused on Animal Genetics and Genomics, Transgenic and Biotech Animal Products, Reproductive Biotechnology, Animal Health and Nutrition Enrichment.

NIAB aims at catering to the needs of human and animal healthcare sector in India with major emphasis on conducting high quality research and attracting world-class talent. Among other

activities, the institute aims at research leading to the development of vaccines, diagnostics and improved therapeutic molecules for farm animals.

II. Sustainable Campus

- a) To realize this, and to provide a compelling model for future communities, the campus of NIAB is to be developed as a 'smart, intelligent eco-campus'. Additionally, the campus is intended to serve its larger campus community as a "Living Laboratory", its purpose being to demonstrate, embed, explore, invent, research and refine systems, devices and technology.
- b) As an eco-campus, sustainability and environmental sensitivity shall be emphasized at all levels. Its pattern shall be driven by stewarding natural resources and based on renewable energy. This eco-campus shall function 24x7 days of the year.
- c) The eco-campus is to be developed not only on the ground but underneath it as well, with systematically recharged subsurface water wells and tanks providing safe, sufficient and pure drinking water.
- d) A well-planned, environment-friendly wastewater system and other new biological technologies shall help in reducing dependence on public utilities, while providing nutrient-rich additives for soil regeneration.
- e) Wherever required and possible/practical, solar panels and other such renewable energy sources shall be used to cater to the basic needs of the community not only taking it "off the grid" but, perhaps, reversing the direction of resource flow.
- f) The Institute expects to be a "smart, intelligent eco-campus" connected through a scalable, rhizomatic, smart network built for superior performance and agility to absorb unforeseen changes in handling and operability.
- g) The final goal is to have a campus that is net zero waste, net zero energy and net zero water, thus reaching full range self-sufficiency at the end of the project period. These will be based on global best-practices and technologies, including respect for local constraints, resources and skills, and the requirements of the Government of India's procurement systems.

In order to realize this vision of a sustainable eco-campus development, NIAB intends to develop a Campus Master Plan after examining the carrying capacity of the land available and ecological analysis. The Campus Master Plan shall:

- i. Provide sustainability policies to promote sustainable design and operation of campus functions;
- ii. Maximize the potential of the site;
- iii. Minimize the energy and resource consumption;
- iv. Protect and conserve water;
- v. Use environmentally-friendly products and materials;

- vi. Enhance indoor environmental quality;
- vii. Optimize operational and maintenance practices;
- viii. Suggest a strategy wherein the performance of all of the above (and, perhaps, any others) can be continuously monitored and evaluated.

III. Design Elements

a) Main Wing: The Institute complex will be raised with Indian architectural touch possessing an ambience designed in accordance with standard guidelines. The complex will have about 2,50,000 Sft area with the following major component buildings:

- State of Art laboratories.
- Biosafety Laboratory (10,000 sft with bio confinement zones)
- Livestock farms for experimental animals separately for each species (cattle, buffalo, sheep, goat, poultry etc.,).
- Laboratory Animal House for mice, rats, rabbits, guinea pigs, hamsters etc., (30,000 sft)
- Walk in incubators, cold rooms.
- Guest House
- Conference Hall/ Convention Centre/ Auditorium
- Administration Complex
- Library
- Workshop
- Business Incubation unit (10 units initially)

b) Resident quarters for faculty, staff, security etc.,

Any no. of more building(s) can be added or deleted in the above list

c). Utilities & Services

The Utilities & services shall include & not limited to:-

1. HVAC Works.
2. Electrical Works.
3. Plumbing, Water & Sewage Treatment Plant.
4. Fire detection & fire fighting work.

5. Security System.
6. Audio Visual System.
7. Solar water heating system & solar energy utilization.
8. Computer system including networking.
9. Acoustic
10. IBMS (Integrated building & management system.)
11. Rain Water Harvesting.
12. Landscape Work.
13. Swimming pools, Water bodies etc.
14. UPS, back-up power source & intelligent lighting System.

IV. Philosophy of Design

- i. The purpose of the Design is to provide a stimulating environment for research having State of the Art laboratories, Bio safety laboratories, live stock farms for Experimental animals, Laboratory Animal House for different species etc. The Design should reflect this concern and respond to it in a fitting manner.
- ii. The Design should keep in mind the climate, ecology, topography, soil and vegetation at the site.
- iii. The campus layout and detail should promote pedestrian friendly movement and provide for a lifestyle that is suitable to campus residents and promote maximum interaction between the community members living on campus, especially interaction between the students and the faculty.
- iv. The infrastructure, facilities and buildings should be functional and also have a built- in flexibility to accommodate the foreseeable future technical advances.
- v. The overall design - the layout, planning of the campus and the individual buildings should be done to draw a balance between the initial costs as well the cost of maintenance and upkeep during its useful life span. The building materials proposed as well the height and the orientation of the buildings should reflect this. The local/regional and vernacular techniques, material, and processes for sustainable design have to be a part of the design vocabulary.

All proposed designs have to be in accordance with the prevailing building regulations and bye laws.

2. BRIEF SCOPE OF THE ARCHITECT

NIAB Hyderabad intends to develop its campus along with necessary infrastructure facilities. The broad scope of work includes:

- a. Preparation of Comprehensive Master Planning, layout, infrastructure, urban and landscape design for developing Campus of over 100 Acres of land at an

estimated cost of INR 1000 Million.

- b. Preparation of Comprehensive Architectural Design (Site Layout, Building layout plan, Building design, structural design, service design and preparation of working drawings) for development of research labs and allied buildings of NIAB at Hyderabad Including preparation of cost estimates, bills of quantities, Obtaining all statutory approvals, EIA clearance etc as applicable, tender document for project execution and periodic site supervision of project.

More detailed scope of work will be given in the RFP document

3. QUALIFYING REQUIREMENTS

- 3.1 The selection process involves two stages described briefly as under:

Stage 1 – Invitation for Expression of Interest (EOI). This is only for the purpose of preparing a short list up to a maximum of Ten Applicants as per merit list prepared on the basis of evaluation.

Stage 2 – ‘Request for Proposal’ (RFP) shall be given to the Applicants short-listed after the stage 1 and they shall be required to submit separate “**Technical Proposals**” and “**Financial Proposals**” as per prescribed procedure. Details with regard to this stage shall be provided in the RFP document to be issued later.

The Financial Proposals shall consist of the fee payable for the scope of services and and other details as given in the RFP. All the Applicants shall submit the financial proposals at this stage.

Technical Proposals shall be as per details given in the RFP. These shall include drawings, sketches, diagrams model and other information that can concisely and yet comprehensively explain Applicant’s design philosophy, concept and approach proposed for developing the smart, intelligent, eco-campus of NIAB.

Technical proposals shall be evaluated by a Jury to be appointed by the HSCC. The financial Bids of only those bidders who qualified in the Technical evaluation as detailed in the RFP document shall be opened on the designated date and time.

Based on the marks awarded by the Jury (70% weightage) and the financial proposals (30% weightage), **ONE Applicant** shall be selected for award of given work and assisting the institute in its implementation.

3.2 Short listing Process at STAGE 1

Only those Applicants which fulfill the primary eligibility criteria shall be evaluated for short listing.

3.3 The Primary Eligibility Criteria are:

- a) Applicant or the lead member of the Consortium if Consortium is the applicant with an average annual turnover of more than Rs. 2 Crore during last three years ending 31st March 2012. Turnover means Architectural fee received during the year. (The year means F.Y. from 1st April to 31st March)
- b) Firms should be of +ve Net worth and profit making in all the last three financial years, ending 31st March 2012.(audited balance sheet to be submitted).
- c) Applicant or the lead organization in case of a consortium must be registered in India as required by law with minimum five years' of continuous operation up to the date of publication of this EOI.
- d) Applicant or one of the members of the consortium if consortium is the applicant, must have designed in the past Seven years at least one Institutional/ research and development campus with total Plot area of 50 Acres and designed Institutional Buildings comprising of Biotechnology or Bio safety laboratories of built-up area of 25000 sq.m. or more.
- e) Applicant or one of the members of the Consortium must be registered with the Council of Architecture, India.
- f) Applicant or one of the members of the consortium should have one office in India and preferably in Hyderabad

Documents in support of above Primary Eligibility Criteria should be enclosed.

3.4 Evaluation for Short listing

The eligible Applicants shall be short listed as per merit list prepared on the basis of evaluation by an Expert Committee to be appointed for the purpose by HSCC. The Evaluation Criteria for short listing of Applicants can be seen at Annexure-1.

Merit list shall include only those applicants who secure minimum:

- i) 70% in aggregate

The marks allotted to various applicants shall be the sole prerogative of the Expert Committee. No explanation and/or justification for any aspect of the evaluation process shall be given; and no communication shall be entertained in this regard. The decision of the Expert Committee shall be final and binding on all.

3.5 OTHER REQUIREMENTS

- a) Foreign Architect/ Architectural firm shall have an Indian Associate who fulfills the PEC.
- b) Applicant shall be ineligible to submit a proposal, if it or any of its constituents has been barred or blacklisted by any Central and/or State Govt in India.
- c) Applicant or one of the members of the consortium if consortium is the applicant, should not have, during the last five years, either failed to perform on any agreement, or been expelled from any project or agreement or have any agreement terminated for breach by the Applicant
- d) Consortium will be jointly and severally responsible (declaration to be submitted).
- e) Only firm having +ve net worth and profit making in all the last three financial years are allowed to form consortium.
- f) HSCC reserves the right to reject any or all the applications without assigning any reason or incurring any liability thereof. In case of award of work to the consortium, the work shall stand withdrawn in case of the lead member walking out of the consortium.

SECTION-II

INFORMATION & INSTRUCTIONS FOR BIDDERS

1. GENERAL:

1.1 Tender Document Fee

All bidders are required to pay **INR Five Thousand only (Rs 5000)**, towards Tender Document fee in the form of Demand Draft from any **Nationalized/Scheduled Bank** drawn in favour of HSCC (India) Ltd. Payable at Delhi. The Tender Document fee is Non-Refundable.

1.2 Letter of Transmittal and Forms seeking information /documents are given in Section - III.

1.3 All information called for in the enclosed forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or 'no such case' entry should be made in that column. If any particular/ query is not applicable to the applicant, it should be stated as 'not applicable'. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information shall result in the applicant being summarily disqualified. Applications made by telegram or telex and also those received late will not be entertained.

1.4 The application should be type written. The applicant should sign each page of the application.

1.5 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project. Superfluous information need not be furnished and no information shall be entertained after submission of EOI document unless specifically called for.

1.6 Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from taking up the project.

1.7 The EOI document in prescribed form duly completed and signed should be submitted in a sealed cover. The sealed cover super scribed "Expression of Interest for Appointment as Architect for Comprehensive Master Planning of Campus and Building Design for Proposed National Institute of Animal Biotechnology, Gopanpally Village, Survey No. 37, Serilingampally, Hyderabad, (A P)" shall be received in the office of office of the HSCC (India) Ltd., E-6(A), Sector 1, Noida (U.P) - 201301 up to 3.00 p.m. on 30.01.2013. A soft copy, MS-Word compatible, shall also be submitted in the same sealed cover. Documents submitted in connection with EOI will be property of HSCC.

- 1.8 Prospective bidders can seek any clarification regarding project requirements and EOI document from the office of the HSCC (India) Ltd., E-6(A), Sector 1, Noida (U.P) – 201301

HSCC reserves its right not to respond to any question raised or provide clarification sought in its sole discretion.

- 1.9 Jurisdiction

All disputes arising shall be subject to the jurisdiction of the appropriate court at Delhi alone, and shall be governed by laws of India.

- 1.10 The discretion and decision of HSCC in respect of the EOI shall be final and shall not be open to be challenged in any Court of Law.

2. **FINAL DECISION MAKING AUTHORITY:**

HSCC reserves the right to accept or reject any application and/or to annul the selection process and reject all applications at any time without assigning any reason or incurring any liability to the applicants.

3.0 Conflict of Interests

3.1 *Consultants not to Benefit from Commissions, Discounts, etc.*

The remuneration of the Consultants pursuant to this contract shall constitute the Consultants' sole remuneration in connection with this contract or the services, and the consultants shall not accept for their own benefit any trade commission, discount or similar payment in connection with activities pursuant to this contract or to the services or in the discharge of their obligations under the contract.

3.2 *Consultants and Affiliates not to be otherwise interested in Project*

The consultants agree that, during the term of this contract and after its termination, the consultants shall be disqualified from providing goods, works or services which may result in conflict of interest.

Persons or consultants who are involved in preparation of the EOI / RFP, short-listing and the evaluation process, will not be eligible to participate as applicant or as a proxy. Members of the expert committee and Jury shall also not have conflict of interest.

3.3 Prohibition of Conflicting Activities

The consultants shall not engage, either directly or indirectly, in any of the following activities:

- a. during the terms of this contract, any business or professional activities which would conflict with the activities assigned to them under this Contract; or
- b. after the termination of this Contract, such other activities as may be specified in this document.

3.4 Confidentiality

The consultants shall not disclose any proprietary or confidential information relating to the project, the services, this contract or the client's business or operations without the prior written consent of the client.

4. INFORMATION TO BE GIVEN IN THE REQUIRED FORMATS:

Bidders should furnish the following:

4.1 ORGANIZATION INFORMATION

Bidders are required to submit the following information in respect of their organization (Form - 'A').

- a) Name & postal address, Telephone & Fax Number Email etc.
- b) Year of establishment and commencement of practice.
- c) Copies of original documents defining the legal status, place of registration and principal places of business.
- d) Name & title of Directors
- e) Name and designation of officers to be associated with the project and authorized to act for the organization.
- f) Information on any litigation in which the applicant was involved during the last seven years including any current litigation.
- g) Brochures and Annual reports of last seven years.

The Firm is required to submit certificate of completion of assignment from the respective Client as a proof of meeting the above qualifying criteria. Own works / Certification of the firms shall not be considered for prequalification. In case of assignments completed abroad, the firm is required to submit completion certificate duly authenticated/ verified by the Indian mission/ embassy of the said place/ country.

4.2 ORGANIZATIONAL STRUCTURE

The applicant should have sufficient number of Architects and other technical professionals. The applicant should submit a list of key professionals stating clearly how they would be deployed in this project.

Even though an applicant may satisfy the above requirements, he would be liable to disqualification, if he has:-

- a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the EOI document.
- b) Record of poor performance such as abandoning project, removed from architectural panel, not properly completing the assigned project, or financial failures/weaknesses, have been black listed in any of the Govt department, PSU, local bodies etc.
- c) Record of poor performance in any project of HSCC had completed or being executed.

4.3 Details of Qualifying Parameters

Details to be given in Form B

4.4 Details of Similar Works Completed in Last Seven Years

List of similar assignments/projects successfully completed during the last seven years (Form 'C(I & ii)').

4.5 Financial Capabilities

Details to be given in Form D

5.0 LETTER OF TRANSMITTAL

The applicant should submit the Letter of Transmittal attached under Section-III of the EOI document.

6.0 DISCLAIMER

The information in this document has been prepared to assist the applicants in preparing the EOI and it is clarified that:

- i. It does not constitute an invitation to offer or an offer in relation to the transaction.

- ii. This document does not constitute any contract or agreement of any kind whatsoever.
- iii. This document does not purport to contain all the information that interested parties and their advisors would desire or require in reaching decisions as to the transaction. Interested applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
- iv. Neither the information in this document nor any other written or oral information in relation to the transaction or otherwise is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract or arrangement in relation to the transaction and should not be relied on as such. Neither HSCC nor their employees or advisors shall be liable to any interested party or any entity under any law including the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expenses or damage which may arise, or be incurred, or suffered, in connection with this document, or any matter that may be deemed to form part of this document, or any other information supplied by or on behalf of NIAB/ HSCC or their employees or advisors or otherwise arising in any way from the selection process mentioned herein.
- v. Failure to provide information that is essential to evaluate the applicant's qualifications or substantiation of the information supplied, shall result in disqualification of the applicant.
- vi. It shall not be assumed that there shall be no deviation or change in any of the herein mentioned information. While this document has been prepared in good faith, neither HSCC nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from. Any liability is accordingly expressly disclaimed by HSCC or any of their respective officers, employees, advisors or agents, whether negligent or otherwise.
- vii. HSCC is not bound to accept any or all the EOI. HSCC reserves the right to reject any or all EOI without assigning any reason. No applicant shall have any cause of action or claim against HSCC or its Officers, employees, Advisors, Successors or Assignees for rejection of this EOI.

Section - III

LETTER OF TRANSMITTAL

FROM:

To:
M/s HSCC (India) Ltd.,
E-6(A), Sector -1,
Noida (U.P) - 201301

SUBJECT: Submission of EOI for Appointment of Architect for Comprehensive Master Planning of Campus and Building Design for Proposed National Institute of Animal Biotechnology at Gopanpally Village Survey No. 37, Serilingampally, Hyderabad (A P).

Sir,

Having examined the details given in EOI Notice and EOI document for the above project, I/We hereby submit the relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statements are true and correct.
2. I/We have furnished all information and details necessary for EOI and have no further pertinent information to supply.
3. I/We also authorize HSCC or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
4. I/We submit the following certificates along with details in prescribed format in support of our suitability, technical know-how and capability for having successfully completed the following projects :

Name of project

Certificate from

Enclosures

Signature(s) of Applicant(s)

Seal of applicant
Date of submission

ANNEXURE – I**Evaluation Criteria for Short-Listing of Applicants at Stage 1 - EOI****NAME OF THE APPLICANT:****ADDRESS:****CONTACT DETAILS:**

S.No	EVALUATION CRITERION	Maximum Marks	Marks Awarded
1.	WORK EXPERIENCE AS STATED AT CLAUSE 3.3 (d) of SECTION -I	20	
	Master Plan of campuses of 50 Acres or more (i) Three or more (ii) Two (iii) One	20 15 07	
2.	DETAILED ARCHITECTURAL & DESIGN EXPERIENCE AS STATED AT CLAUSE 3.3 (d) of SECTION –I	30	
	Building design 25000sqm. or more (i) Three or more (ii) Two (iii) One	30 20 10	
3.	FINANCIAL CAPABILITY	20	
	Gross Financial turnover in last three years Less than 2 crores – 0 Marks 2 crore – 12 Mark 1 Mark for every 0.5 crore (or part thereof above 2 crore subject to a maximum of 20 marks.)		
4.	AWARDS & PRICES	10	
	(i) Two or more International Awards (ii) Two or more National Awards (iii) One International Award (iv) One National Award (v) Any Other Award	10 07 05 03 01	
5.	NET ZERO OR GREEN BUILDING CONCEPTS	10	
	(i) Design of Three or more buildings (ii) Design of Two buildings (iii) Design of One building	10 05 03	
6.	ASSESSMENT BY THE EVALUATION COMMITTEE	10	

	(i) Preference will be given to the firms having local office (ii) Having experience in design of BSL-3 labs, Animal houses, clean rooms etc.		
	TOTAL 1 to 6	100	

Document to be submitted in support of Evaluation Criterion

1. WORK EXPERIENCE

- (i) Master plans of the campuses designed in A3 size
- (ii) Description of the project with complete details in one or two pages
- (iii) Certificates from clients
- (iv) Photographs

2. DETAILED ARCHITECTURAL & DESIGN EXPERIENCE

- (i) Site plans of various buildings. If multistoried, each floor plans in A3 size.
- (ii) Write up in one or two pages (Area, cost, date of start, date of completion etc.)
- (iii) Certificates from client
- (iv) Photographs

3. FINANCIAL CAPABILITY

- (i) Certified copies of IT returns
- (ii) Annual reports duly certified by Chartered Accountant

4. AWARDS & PRICES

- (i) Certified copies of Awards received
- (ii) Paper cuttings/publications in journals

5. NET ZERO OR GREEN BUILDING CONCEPTS

- (i) Certificates from clients

- 6. - Details & location of local offices
-Details of experience in building Animal House, BSL-3 Labs, clean rooms etc.

Proforma: Expression of Interest Questionnaire

1.	Name of Applicant :-
2.	State the Structure of the Applicant's organization :- (Applicants to indicate as appropriate) Public Sector Organization / Educational Institute Individual Company Firm Consortium
3.	Individual applicant or lead member (in case of consortium) to provide this information: 1. Name of the company / firm: 2. Individual applicant company / lead member of consortium: 3. Legal status of company: 4. Registration No. with the Country of Registration: 5. Year of Registration: 6. Registered address: 7. Principal place of business: 8. Address of Branch Offices (own): 9. Whether wholly/partially owned subsidiary of foreign company: Yes/No (give details) 10. Name and address of Principal/Parent Company (if applicable) : 11. Name of contact person: 12. Contact person's designation: 13. Address, telephone, fax no., email address of contact person: 14. Name of contact person (at Hyderabad Office if any): 15. Contact person's designation (at Hyderabad Office if any): 16. Address, telephone, fax no., email of contact person (at Hyderabad Office if any):
4.	For applicants who are in consortium, state the following information for each member of consortium (include additional sheet if required): 1. Name of Company / Firm: 2. Legal status of company: 3. Registration No. with the Country of Registration: 4. Year of Registration:

	<p>5. Registered Address:</p> <p>6. Principal Place of Business:</p> <p>7. Address of Branch Offices (own):</p> <p>8. Whether wholly owned subsidiary or foreign company: Yes/No</p> <p>9. Name and address of Principal/Parent Company (if applicable) :</p> <p>10. Name of contact person:</p> <p>11. Contact person's designation:</p> <p>12. Address, telephone, fax no., email address of contact person:</p> <p>13. Name of contact person (at Hyderabad Office if any):</p> <p>14. Contact person's designation (at Hyderabad Office if any):</p> <p>15. Address, telephone, fax no., email of contact person (at Hyderabad Office if any)</p>												
5.	<p>Does EOI application contain the board resolution/ Power of Attorney/ Authority Letter, Which empowers the person or persons to sign the Letter of Application?</p> <p>Yes/No</p> <p>If no, give reasons</p>												
6.	<p>State the number of years the applicant (or each constituent member of consortium) has been in business under the business name appearing in the answer to question 3 and 4 above.</p> <table border="0"> <thead> <tr> <th></th> <th>Name</th> <th>No. of years</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> </tr> </tbody> </table>		Name	No. of years	1.			2.			3.		
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2.													
3.													
7.	<p>State the number of years the applicant (or each constituent member of consortium) has been in business undertaking work similar in scope and nature of work for which shortlisting is sought</p> <table border="0"> <thead> <tr> <th></th> <th>Name</th> <th>No. of years</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> </tr> </tbody> </table>		Name	No. of years	1.			2.			3.		
	Name	No. of years											
1.													
2.													
3.													
8.	<p>Individual applicant / each member of consortium should compile a list showing their previous experience of work as per proforma at Form C-(I) and Form C-(II) in the manner and for the period indicated in the proforma (attach separate sheets duly referred as in response to question 8)</p> <p>Do you authorize HSCC to make enquiries with any of the clients listed by the applicant?</p>												

	<p>Yes/No</p> <p>Have you (each constituent member in case of consortium) provided information regarding previous experience of work as per Form C-(I) and Form C-(II)?</p> <p>Yes/No</p>
9.	<p>Whether Individual applicant or members of consortium have in-house facility of all services and related staff?</p> <p>Yes/No</p> <p>If no, whether necessary legal agreements with various services consultancy organizations for a period of minimum 3 years from date of application are attached with this EOI application?</p> <p>Yes/No</p>

Note:

Please provide sufficient information and valid proof for each parameter/factor assigned for calculating the marks in the evaluation criteria. If sufficient information and valid proof is not available about some parameter/factor during evaluation, 0 marks shall be assigned to that parameter/factor.

ANNEXURE – III

FORMAT FOR POWER OF ATTORNEY FOR AUTHORISED SIGNATORY OF CONSORTIUM MEMBERS

POWER OF ATTORNEY*

(To be executed on non judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the company who is issuing the power of Attorney)

Know all men by these presents, we(name of member firm of the consortium with address of the registered office) do hereby constitute, appoint and authorize Mr./Ms.....(name and residential address..... who is presently employed with us and holding the position of As our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for the Comprehensive Master Planning and Building design Architectural Services for the project of setting up NATIONAL INSTITUTE OF ANIMAL BIOTECHNOLOGY Gopanpally Village, Survey No. 37, Serilingampally, Hyderabad (A P) including signing and submission of all documents and providing information / response to Client, representing us in all matters, dealing with Client in all matters in connection with our bid for the said project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid shall and shall always be deemed to have been done by us.

Dated this the.....day of20...

(Signature of authorized Signatory)

.....
(Signature and Name in Block letters of Signatory)
Seal of Company

Witness

Witness 1:
Name:
Address:
Occupation:

Witness 2:
Name:
Address:
Occupation:

*Notes:

→ To be executed by all the members individually, in case of a Consortium.

→ **The mode of execution of the power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter document(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.**

FORMAT FOR POWER OF ATTORNEY TO LEAD MEMBER OF CONSORTIUM

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the company who is issuing the power of Attorney)

POWER OF ATTORNEY*

Whereas Client has invited proposals from Applicants for submission of proposals for (Name of work).....,

Whereas, the members of the joint Venture/Consortium comprising of M/s....., M/s....., M/s....., M/s.....(the respective names and addresses of the registered office to be given) are interested in submission of proposals for the Comprehensive Master Planning and building design consultancy in accordance with the terms and conditions contained in the EOI documents.

Whereas it is necessary for the members of the consortium to designate one of them as the Lead member, with all necessary power and authority to do, for and on behalf of the consortium, all acts, deeds and things as may be necessary in connection with the consortium's bid for the project, as may be necessary in connection the consortium's bid for the project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT:

We, M/s, hereby designate M/s., being one of the member of the consortium , as the lead member of the consortium, to do on behalf of the consortium, all or any of the acts, deeds or things necessary or incidental to the consortium's bid for the project, including submission of application/proposals, participating in conference, responding to queries, submission of information/documents and generally to represent the consortium in all its dealing with the Client or any other Government Agency or any person, in connection with the Consultancy assignment until culmination of the process of bidding till the contract agreement is entered into with the Client and thereafter till the expiry of the contract agreement.

We hereby agree to ratify all acts, deeds and things lawfully done by Lead member, our said attorney, pursuant to this power of attorney and that all acts deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us/consortium.

Dated this theDay of200....

.....
(Signature)

.....
(Name in Block letters of Executant)
Seal of Company

Witness 1:
Name:
Address:
Occupation:

Witness 2:
Name:
Address:
Occupation:

*Notes:

→ To be executed by all the members individually, in case of a Consortium.

→ **The mode of execution of the power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter document(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.**

ANNEXURE V

**TO BE SWORN ON A NON-JUDICIAL STAMP PAPER OF RS.100/-
AFFIDAVIT**

*I/we.....

*Director/ Proprietor/ Partner of

... ..(mention name of organization and its complete address) do hereby solemnly affirm and declare as under:

8.2.1. That *I/we *am/are registered as (mention name of *firm/company/ Consortium) vide Registration No..... under the provisions of(mention the name of the Act).

8.2.2. That *I/we have applied in response to the Invitation for Expression of Interest of NIAB, Hyderabad for appointment as Architect for comprehensive Master Planning of Campus and Building Design for Proposed National Institute of Animal Biotechnology at Gopanpally Village Survey No. 37, Serilingampally, Hyderabad (A P).

8.2.3. That (mention name of organization) is eligible to submit the aforesaid proposal as neither the applicant has been barred and/ or blacklisted by the Central Government and/ or any State Government of India at any time prior to the date of submitting this affidavit.

8.2.4. That (mention name of organization) or any of its constituents during the last three years has neither failed to perform on any agreement nor was expelled from any project or agreement nor any agreement terminated for any breach by the applicants or any of its constituents.

8.2.5. That an annexure attached to this affidavit gives list of all contracts of (mention organization) or any of its constituents with the state/ central government that are in arbitration.

DEPONENT

VERIFICATION

*I/we the above named deponent do hereby verify that the contents of the aforesaid paragraphs 1 to 4 are true and correct to the best of *my/ our knowledge and belief and nothing is concealed there from.

Verified at(place) this Day of 2012.

(Strike off whichever is not applicable)

DEPONENT

Note : Deponent will be the authorized signatory of the Applicant

ORGANISATIONAL STRUCTURE

1)	Name & Address of the applicant with Telephone No./Fax No/Email, Website etc.	
2)	a) Year of Establishment b) Date & Year of commencement of practice.	
3)	Legal status of the applicant (attach copies of original document defining the legal status)	
	a) A proprietary firm	
	b) A firm in partnership	
	c) A limited company or Corporation/ Joint venture/ Consortium	
4)	Names of Directors & other executives with designation	
5)	Designation of individuals authorized to act for the organization.	
6)	Total No. of professional staff & years of experience:- <ul style="list-style-type: none"> • Urban Designer/ Town Planner • Environmental Planner / Waste Management Engineer • Landscape Planner • Architects • Civil Engineer • MEP Engineers • Other Professional/ Scientific Staff 	
7)	Was the applicant ever required to suspend the project for a period of more than six months continuously after commencement of planning? If so, give the name of the project and reasons of suspension of project.	

8)	Has the applicant or any constituent partner in case of partnership firm, ever abandoned the awarded project before its completion? If so, give name of the project and reasons for abandonment.	
9)	Has the applicant or any constituent partner in case of partnership firm, ever been debarred/ black listed for competing in any organization at any time? If so, give details.	
10)	Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.	
11)	Any other information considered necessary but not included above.	

Signature

DETAILS OF QUALIFYING PARAMETERS

Sr. No.	Particulars requirement	(Ref. Page No. in Proposal)	Details of Particulars provided
1.	Tender document fee Rs. 5,000/- in the form of cash or DD from Nationalized / Scheduled bank		
3.	Proposal validity 180 days from last date of Submission of Proposals		
4.	Qualifying Projects <i>[As per Form – C(I) and C(II)]</i>		
5.	Power of Attorney for authorized signatory of Consortium members		
6.	Power of Attorney to Lead member of Consortium		
7.	Joint Venture Agreement		
8	Declaration of consortium at Annexure III & Annexure IV		
9	Financial turnover of single firm		
10	Financial turnover of consortium of firms and Lead Members		

Applicant's Experience

(Details of major works (**maximum ten**) executed during the last ten years **that may support evaluation criterion at Annexure V**)

Sl. No.	Name of work	Address & contact detail of the client	Role in participation: Individual/ Member of consortium	Description of actual services provided by technical consultant	Date of commencement & completion	Project Cost INR in Millions	Tendered cost	Site Area	Built Up area	Time for completion as per tender

Name of Company/ Firm:

Please give reasons if the actual cost was more than 10% above the tendered cost.

Please give reasons if the actual time for completion was greater than 10% above the original schedule.

Note:

- The information is to be given by individual applicant or each member of the consortium including lead member separately.
- The list of works is to be compiled as per the format above giving reference to specific evaluation criterion for which work being listed.
- Copy of supporting documents (in the form of certificate from client/ agreements/ appointment orders/ contract/ certification provided by Project owners) should be enclosed.
- Where currency conversion is used, specify the exchange rate and its date.

16	Total covered area (in sq.mts.): (give separate information about actual built up/under construction and proposed)
17.	Brief description of the general specification of the special features:
18	Any green technologies/features used: (particularly for climate control, energy, water and waste management)

Note;

- . The information is to be given by individual applicant or each member the consortium including lead member separately.
- . Copy of supporting document (in the form of certificate received) should be enclosed.
- . Where currency conversion is used, specify the exchange rate and its date.

Form –D

FINANCIAL CAPABILITIES

(Rs. In lacs)/ US dollars

Financial Year	Financial turn over of single firm/ consortium of firms				
	Firm 1 (lead Member)	Firm 2	Firm 3	Firm 4	Average
2009-2010					
2010-2011					
2011-2012					
Average Annual Turnover over the past three years					

Audited balance sheet/ IT return to be submitted in support of above turnover

Signature

FORM E

List of Award of International Repute as well as Awarded by any Central/ State Government.

Sl No.	Name of Award	Awarded By	Detail of the work for which the Award is given

Note:

- 1. Copy of the citation or the award shall be submitted duly self-attested as a proof.
- 2. A brief detail about the work including the cost, scope of work, the client, and the period of work should be enclosed in respect of each award mentioned above.