



## **NOTICE INVITING TENDER ( N.I.T)**

**TENDER NOTICE NO.NIAB/PUR/GLT/01/2012**

**29.02.2012**

Sealed Tenders are invited on behalf of the Officer-on-Special Duty, NIAB in **TWO BID SYSTEM** for procurement of **ANALYTICAL & PREPARATIVE HPLC**

**Scope of work: Supply, Installation, Testing and Commissioning of the above Equipment.**

### **Details of Tender:**

1. Earnest Money Deposit (**EMD**): Rs.1,20,000/-
2. Tender documents consisting of Techno Commercial Bid document and Financial Bid documents can be downloaded from the website.
3. The above tender will be dealt with under "TWO BID SYSTEM ". Techno Commercial Bid (Part I) and Financial Bid (Part II).
4. Both Part – I and Part – II duly sealed and then be placed in a bigger cover Bearing the Tender Notice Number on the top, date and time of opening the tender.
5. The Techno Commercial bid shall contain the following:
  - (i) Technical bid document comprising N.I.T instruction to tenderers, letter of submitting the tender, general conditions of the Tender with detailed specifications.
  - (ii) Tender Document each page duly signed by the Bidder as token of acceptance. If any deviation is proposed by the Bidder, the same must be clearly indicated and enclosed as deviation list as Annexure but Tenders with significant deviations list may be liable for rejection.
  - (iii) EMD in the form of demand draft drawn in favour of NIAB, Hyderabad.
  - (iv) Other Information / documents/literature/catalogues as indicated in Instructions to Tenderers.
  - (v) All necessary catalogues/ technical literature, data as are considered essential for full and correct evaluation of bids.

- (vi) Availability of number of trained support personnel, both application and service support.
- (vii) Compliance statement indicating yes/ no as per the specifications
- (viii) Copy of the bidders price schedule with out prices mentioned
- (ix) The complete Technical Bid ( Part I ) to be signed and enclosed.

6. The Financial Bid shall contain the following:

- (i) Duly filled in price bid document.
- (ii) Tenderers are required to quote individual item rates for each item given in the price bid documents. The rates and amount shall be quoted in figures in the price bid document. The rates and amount shall be quoted in figures as well as in words. In case of difference in quoted rates, the rates in words will be taken as final rates.
- (iii) The Bidders are to quote both in INR and Foreign currency wherever applicable.
- (iv) NIAB has applied for exemption of Exise Duty and Custom duty. The Bidders are requested to quote in Customs Bounded Ware House Prices or High Seas Sale prices.

7. Sealed tenders signed in each page are to be submitted to the office of **OSD, National Institute of Animal Biotechnology**, Visiting Scholars House, Lake View Guest House, University of Hyderabad Campus, Prof. C.R. Rao Road, Gachibowli, Hyderabad before the prescribed last date.

8. NIAB does not bind itself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be summarily rejected.

9. This Notice Inviting Tender (N.I.T) shall form part of the Tender Document.

10. OSD, NIAB reserves the right to postpone the tender issue date, submission /opening date and to accept or reject any or all tenders without assigning any reasons.

11. Tender completed in all respects shall be submitted as per "Instructions to Tenders" forming part of the tender document.

12. Any tender received without Earnest Money Deposit in the form as specified shall be summarily rejected.

13. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.

**14. The tenderer should ensure that rates / amounts quoted should appear only in the Financial Bid document ( Part II ) and nowhere else, otherwise, the tender is liable to be rejected.**

15. Techno commercial bid and Financial bid shall be submitted simultaneously on due date as above within the due date. Only Techno Commercial Bids shall be opened on the due date and the Financial Bids shall be kept sealed. Later on, a date shall be fixed and intimated for opening of Financial Bids of only of those Vendors whose Techno Commercial Bids are found technically suitable by NIAB.

16. Documents duly completed in all respects shall be submitted in the office of **National Institute of Animal Biotechnology**, Visiting Scholars House, Lake View Guest House, University of Hyderabad Campus, Prof. C.R. Rao Road, Gachibowli, Hyderabad

I	Last Date for Receipt of Tender	19.03.2012 at 3.00 P.M.
II	Opening of Techno Commercial Bid	19.03.2012 at 4.00 P.M.

Sd/-  
Officer -on-Special Duty