



## **NOTICE INVITING TENDER ( N.I.T)**

**TENDER NOTICE NO.NIAB/PUR/GLT/02/2012**

**29.02.2012**

Sealed Tenders are invited on behalf of the Officer-on-Special Duty, NIAB in **TWO BID SYSTEM** for procurement **FLOW CYTOMETER WITH SORTER**

**Scope of work: Supply, Installation, Testing and Commissioning of the above Equipment.**

### **Details of Tender:**

1. Earnest Money Deposit (**EMD**): Rs.4,80,000/-
2. Tender documents consisting of Techno Commercial Bid document and Financial Bid documents can be downloaded from the website.
3. The above tender will be dealt with under "TWO BID SYSTEM ". Techno Commercial Bid (Part I) and Financial Bid (Part II).
4. Both Part – I and Part – II duly sealed and then be placed in a bigger cover Bearing the Tender Notice Number on the top, date and time of opening the tender.
5. The Techno Commercial bid shall contain the following:
  - (i) Technical bid document comprising N.I.T instruction to tenderers, letter of submitting the tender, general conditions of the Tender with detailed specifications.
  - (ii) Tender Document each page duly signed by the Bidder as token of acceptance. If any deviation is proposed by the Bidder, the same must be clearly indicated and enclosed as deviation list as Annexure but Tenders with significant deviations list may be liable for rejection.
  - (iii) EMD in the form of demand draft drawn in favour of NIAB, Hyderabad.
  - (iv) Other Information / documents/literature/catalogues as indicated in Instructions to Tenderers.
  - (v) All necessary catalogues/ technical literature, data as are considered essential for full and correct evaluation of bids.

- (vi) Availability of number of trained support personnel, both application and service support.
- (vii) Compliance statement indicating yes/ no as per the specifications
- (viii) Copy of the bidders price schedule with out prices mentioned
- (ix) The complete Technical Bid ( Part I ) to be signed and enclosed.

6. The Financial Bid shall contain the following:

- (i) Duly filled in price bid document.
- (ii) Tenderers are required to quote individual item rates for each item given in the price bid documents. The rates and amount shall be quoted in figures in the price bid document. The rates and amount shall be quoted in figures as well as in words. In case of difference in quoted rates, the rates in words will be taken as final rates.
- (iii) The Bidders are to quote both in INR and Foreign currency wherever applicable.
- (iv) NIAB has applied for exemption of Exise Duty and Custom duty. The Bidders are requested to quote in Customs Bounded Ware House Prices or High Seas Sale prices.

7. Sealed tenders signed in each page are to be submitted to the office of **OSD, National Institute of Animal Biotechnology**, Visiting Scholars House, Lake View Guest House, University of Hyderabad Campus, Prof. C.R. Rao Road, Gachibowli, Hyderabad before the prescribed last date.

8. NIAB does not bind itself to accept the lowest or any other tender and reserves the authority to reject any or all tenders without assigning any reason. All the tenders, in which any of the prescribed conditions are not fulfilled or incomplete, in any respect, are liable to be summarily rejected.

9. This Notice Inviting Tender (N.I.T) shall form part of the Tender Document.

10. OSD, NIAB reserves the right to postpone the tender issue date, submission /opening date and to accept or reject any or all tenders without assigning any reasons.

11. Tender completed in all respects shall be submitted as per "Instructions to Tenders" forming part of the tender document.

12. Any tender received without Earnest Money Deposit in the form as specified shall be summarily rejected.

13. The tenderer shall sign all the pages of the tender documents and other documents submitted by him along with the tender.

**14. The tenderer should ensure that rates / amounts quoted should appear only in the Financial Bid document ( Part II ) and nowhere else, otherwise, the tender is liable to be rejected.**

15. Techno commercial bid and Financial bid shall be submitted simultaneously on due date as above within the due date. Only Techno Commercial Bids shall be opened on the due date and the Financial Bids shall be kept sealed. Later on, a date shall be fixed and intimated for opening of Financial Bids of only of those Vendors whose Techno Commercial Bids are found technically suitable by NIAB.

16. Documents duly completed in all respects shall be submitted in the office of **National Institute of Animal Biotechnology**, Visiting Scholars House, Lake View Guest House, University of Hyderabad Campus, Prof. C.R. Rao Road, Gachibowli, Hyderabad

I	Last Date for Receipt of Tender	<b>26.03.2012</b> at 3.00 P.M.
II	Opening of Techno Commercial Bid	<b>26.03.2012</b> at 4.00 P.M.

Sd/-  
Officer -on-Special Duty

## INSTRUCTIONS TO BIDDERS

### 1. GENERAL INSTRUCTIONS:

OSD, National Institute of Animal Biotechnology, Hyderabad, will receive Tenders in respect of the items mentioned in the Tender specifications.

- 1.1 Tenders received after the date and time fixed for receipt of Tenders as indicated above are liable to be rejected. **NIAB** takes no responsibility for delay, loss or non-receipt of Tender documents sent by Post / Courier. Telex / Telegraphic / Fax / Email offers will not be accepted.
- 1.2 **NIAB** is not bound to accept lowest or any Tender or to assign reasons for non-acceptance of any Tender.
- 1.3 The bidder shall not be entitled to claim any costs, charges, expenses incidental to or incurred by him through or in connection with his submission of Tender, even if the OSD, **NIAB** decides to withdraw or cancel the Tender.
- 1.4 Unsealed Tenders, unsigned Tenders, incomplete Tenders, or Tenders otherwise considered defective are liable to be rejected.
- 1.5 OSD, **NIAB** reserves the right to accept the Tender either in whole or in part and the prices quoted by the bidder shall be deemed to hold good even if the Tender is accepted in part by the OSD, **NIAB**.

### 2. CAPACITY OF THE BIDDER:

- 2.1 Any person signing a Tender shall submit documentary evidence that his Signature on the Tender, submitted by him, is legally binding upon himself, his firm.
- 2.2 If it is detected that the person so signing the Tender has no authority to do so, the OSD, **NIAB** may, without prejudice to other civil and criminal remedies, not consider the Tender and hold the signatory liable for all costs and damages.
- 2.3 The bidder shall produce a certificate from the Manufacturer of the offered product that they are the authorised exclusive dealers in India.

### **3. BIDDER TO INFORM HIMSELF FULLY:**

3.1 The bidder is required to carefully examine the documents contained in this Tender document and fully inform himself as to all conditions and matters which may in any way affect the works or the cost therefore, before submitting his offer. If the bidder finds discrepancies, omissions, or contradiction in the documents or in doubt as to true meaning of any part, he shall at once frequent in writing for clarification to **NIAB**. **NIAB** will issue such clarification in writing. The bidder however shall not be entitled to any extension of time for submission of his Tender on such account.

### **4. EARNEST MONEY:**

4.1 The Tender must be accompanied by Earnest Money Deposit (EMD) in the form of a Demand Draft drawn on the State Bank of India or any Nationalised Bank in favour of **National Institute of Animal Biotechnology**, for an amount of Rs.4,80,000/- ( Rupees Four lakhs eighty thousand only), payable at Hyderabad. If the bidder after submitting his Tender revises his offer or modifies the terms and conditions thereof in a manner not acceptable to the OSD, **NIAB**, the earnest money shall be liable to be forfeited.

**4.2 EMD should be kept along with the Technical bid in one envelope.**

**Tenders not accompanied by EMD shall be liable for rejection at the sole discretion of the OSD, NIAB.**

4.3 The Earnest Money will be returned without any interest to the unsuccessful bidders after the finalisation of the order with the successful bidder.

4.4 The earnest money shall be returned to the successful bidder after the security deposit equivalent to 10% of the total Purchase Order value in Indian rupees in the form of bank guarantee has been furnished in favour of the OSD, **NIAB**.

### **5.0 MANNER, METHOD AND PLACE FOR SUBMISSION OF TENDERS:**

5.1 Tenders shall be made in favour of:

**National Institute of Animal Biotechnology,**  
Visiting Scholars House, Lake View Guest House,  
University of Hyderabad Campus,  
Prof. C.R. Rao Road, Gachibowli,  
Hyderabad 500 046 (A.P.), INDIA.

5.2 Tenders shall be submitted in 2-PARTS.

**PART-I  
TECHNICAL BID**

# **TENDER DOCUMENT**

FOR

**Supply, Installation, Testing and Commissioning of  
FLOW CYTOMETER WITH SORTER**

**TENDER # NIAB/GLT/02/2011**



**National Institute of Animal Biotechnology**  
Visiting Scholars House, Lake View Guest House,  
University of Hyderabad Campus, Prof. C.R. Rao Road,  
Gachibowli, Hyderabad 500 046 (A.P.) India.

Sign of Bidder

**PART-I      TECHNO COMMERCIAL BID**  
**PART-II     PRICE BID**

1. PART-I of the Tender must contain the following:
  - i) Tender Document, **each page duly signed by the bidder** as token of acceptance. If any minor deviation is proposed by the bidder the same must be clearly indicated and enclosed as deviation list as Annexure but Tenders with significant deviations list may be liable for rejection.
  - ii) Copy of the bidder's price schedule but without prices.
  - iii) Earnest Money Deposit as indicated above.
  - iv) All necessary catalogues/technical literature, data as are considered essential for full and correct evaluation of offers.
  - v) Details of Installations of similar equipment in India:-
  - vi) Availability of number of trained support personnel, both application & service support.
  - vii) Compliance statement indicating yes/no as per the specifications
  - viii) The complete Technical Bid (Part I) to be signed and enclosed
2. All the above documents forming PART I of the Tender shall be kept in one envelope which shall be **SEALED** and subscribed with as **PART- I: TECHNO COMMERCIAL BID – TENDER ENQUIRY NO: NIAB/PUR/GLT/02/2012 DUE ON: 26.03.2012 at 3.00pm.**
3. PART-II of the Tender shall contain only the Price schedule with prices (both in words and figures) (Departure to the price schedule format may render the Tender liable for rejection. Price Schedule format in PART-I and PART-II must be identical, except that PART-I should not contain any price figures).
4. The price bid forming PART-II of the Tender shall be kept in another envelope which shall also be sealed and superscribed with **PART-II: PRICE BID – TENDER ENQUIRY NO. NIAB/PUR/GLT/02/2012 DUE ON: 26.03.2012 at 3.00pm.**

Sign. Of Bidder

5. THE ABOVE TWO SEPARATE SEALED COVERS, ONE CONTAINING THE PART-I TECHNO COMMERCIAL BID ALONG WITH THE EMD AND THE OTHER CONTAINING THE PART-II PRICE BID SHALL BE KEPT TOGETHER IN ANOTHER COVER WHICH SHOULD ALSO BE SEALED AND SUPERSCRIBED WITH FOLLOWING DETAILS:

TENDER ENQUIRY NO: **NIAB/PUR/GLT/02/2012**

DUE ON: **26.03.2012** at 3.00pm.

THIS ENVELOPE SHOULD BE ADDRESS TO:

**Officer-on-Special Duty,  
National Institute of Animal Biotechnology,  
Visiting Scholars House, Lake View Guest House,  
University of Hyderabad Campus, Prof. C.R. Rao Road,  
Gachibowli, Hyderabad – 500 046 (A.P.) India.**

AND SHOULD BE SUBMITTED ON OR BEFORE 3.00 PM OF **26.03.2012**

**6. TENDER OPENING:**

- i) THE TECHNO COMMERCIAL BIDS WILL BE OPENED AT **4.00 P.M ON: 26.03.2012 AT NIAB** IN THE PRESENCE OF THE BIDDERS OR THEIR REPRESENTATIVE WHO WISH TO BE PRESENT.
- ii) The Techno-commercial evaluation of the bids will be conducted by NIAB at which time the bidders must be prepared to make a presentation on their bids, if asked to do so by **NIAB**.
- iii) The Price bid of the acceptable techno commercial bids will be opened after the technical evaluation by **NIAB**.
- iv) All queries/clarifications prior to submission of Tender shall be addressed to:  
**Officer-on-Special Duty,  
National Institute of Animal Biotechnology,  
Visiting Scholars House, Lake View Guest House,  
University of Hyderabad Campus, Prof. C.R. Rao Road,  
Gachibowli, Hyderabad – 500 046 (A.P.) India.**

**7. DELIVERY:**

- i) The items as per the purchase order shall be delivered at NIAB laboratory within the mutually agreed delivery schedule from the date of L/C establishment by NIAB issue of Purchase Order

Sign. Of Bidder



- ii) The supplier shall be required to depute their authorized representative(s) at their expenses to NIAB site in India for installation of the equipment and test performance of the equipment as per the specifications in the Purchase Order.
- iii) Please make appropriate commitments in writing that the instrument model being offered is current and is not likely to be obsolete within the next couple of years and that spare parts will be available for it for at least seven years after the installations.
- iv) The Installation of the equipment is deemed complete only after all the sub-units of the main equipment such as the computers/ printers / UPS / Software etc., is installed and tested as per the specifications in the offer/ brocher / purchase order and demonstrated to the satisfaction of the end user.
- v) Timely completion of the supplies as specified in the purchase order shall be the essence of the contract. If the supplier fails to do so, OSD, NIAB may resort to the following steps:
  - a) Levy of liquidated damages @ 1% of the purchase order value per each fortnight beyond the specified date of delivery subject to maximum of 10% of the Purchase Order value. This is subject to the OSD, NIAB accepting the delay in the delivery of stores at his discretion.
  - b) Resort to such risk purchase at the cost and risk of the supplier without notice as the OSD, NIAB may deem fit.
  - c) Cancel the contract partially or wholly, including the forfeiture of Security Deposit.

## **8. PRICE:**

- i) TENDERERS SHOULD FOLLOW THE PRICE SCHEDULE FORMAT as detailed in the price schedule (part-II)
- ii) Instrument operation manual, software manuals and a detailed service manual with all circuit diagrams, parts list and troubleshooting guide should be supplied with the system in case of order.
- iii) The prices quoted must indicate the Ex-works value, FOB value and CIF/CIP value to enable the purchaser to take decision at his discretion.

Sign. Of Bidder

- iv) The prices shall remain firm and fixed till execution of the contract. The prices quoted must contain the break-up of unit prices and such prices shall include all essential tests for acceptance of the stores as specified in the technical specifications.
- v) The quoted price shall be deemed to include all taxes and duties/fee etc, that will have to be paid in the country of origin/export by the bidder.
- vi) The price details should not appear in any other page except in the PRICE BID ( PART II ).

**9. PAYMENT TERMS:**

- i) Letter of Credit will be opened for Total cost of the equipment with **85%** to be released against the material receipt and the remaining **15%** would be released after successful Installation, testing & commissioning acceptable to NIAB against the submission of a bank guarantee for **15%** of the Purchase Order value valid for a period of one year against the performance of the machine or the warranty period whichever is later.
- ii) All banking charges outside India to Beneficiary's account

**10. VALIDITY OF TENDER:**

The Tenders should be kept valid for acceptance for a period of 90 (three months) calendar days from the Tender due date.

**11. DECLARATION:**

The bidder should give a declaration in the following format

I/We \_\_\_\_\_ have read the entire terms and conditions of this Tender document and we are fully agreeable to the terms and conditions mentioned herein.

Signature of the Bidder  
With seal

This Tender Document # NIAB/PUR/GLT/02/2012

Issued to: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Issuing Officer,  
NIAB

# SPECIFICATIONS

## 2. FLOW CYTOMETER WITH SORTER

Quantity 1.No.

### **A) Analytical Flow Cytometer (FACS-Analyzer):**

It is required to supply, install and provide maintenance contract of a high-speed multi-color cell analyzer. The basic necessities and expected performance of the system are:

#### **Emission:**

- The system should carry solid state air cooled lasers Blue (488 nm), Red (640 nm), UV/ near UV (355/375 nm), and Green (561nm). Violet (405 nm, as an optional), with the capability to detect up to 15 colors, in addition to FSC and SSC parameters.
- The system should also have a flexibility to accommodate additional lasers. All lasers and their excitation and collection optics should be closed and fixed aligned. The fluorescence detection limits (Molecules equivalent soluble fluorescent, MESF) should be < 100 for FITC and < 50 for PE.

#### **Acquisition:**

- The system should display a high sample acquisition rate (20,000 to 50,000 events/sec) with a single or high-throughput sampler options (24, 48, 96 as well as 384 well formats)

#### **Analysis:**

- The system should be able to store digital acquisition on a per cell basis and the software should allow data analysis. The software should also permit online and offline compensation.
- The acquisition data should also be compatible with third party software for analysis.

### **B) Fluorescence Activated Cell Sorter (FACS-sorter):**

It is necessary to supply, install and provide maintenance contract of a high-speed multi-color cell sorter. The basic necessities and expected performance of the system are:

#### **Emission:**

- The system should carry four solid state air cooled lasers: Blue (488), Red (633 nm), UV/near UV (355/375 nm), and Green (561nm), with a capacity to detect 12 colors, in addition to FSC and SSC parameters.
- The system should have a flexibility to accommodate additional lasers in future. All lasers and their excitation and collection optics should be closed and fixed aligned.
- The fluorescence detection limits (Molecules equivalent soluble fluorescent, MESF) should be < 100 for FITC and < 50 for PE.

**Acquisition:**

The system should be capable of sampling from eppendorf tubes (1.5 to 2 ml), 5ml, 15ml and 50ml tubes with automated sample input agitation. The system should be able to acquire and sort at a range of 50,000 to 100,000 events per second with at least 99% purity.

**Sorting:**

- The system should have an auto-sampling capacity and capable of sampling from a variety of tubes (5, 10, 15 and 50 ml).
- The system should have a built-in sorter capacity with two and four way separations as well as single cell sorting capability into 48, 96, or 384 well plate formats.
- The system should have nozzles of sizes up to 200 microns maximum and their replacement should be possible without realigning the optics.
- The system should also carry aerosol management provision to avoid cross-contamination of the samples and to maintain sterile or aseptic conditions.
- The temperature settings of loading and collection chambers should be maintained between 4<sup>o</sup>C to 25<sup>o</sup>C.

**Analysis:**

- The system should be able to store digital acquisition on a per cell basis and the software should allow data analysis.
- The software should also permit online and offline compensation.
- The acquisition data should also be compatible with third party software for analysis.

**Conditions applicable to both FACS systems:**

The system software should be able to establish a baseline setting for the instrument performance and be able to automate instrument setup leading to consistent and reliable results.

**Work station:**

- The work station should include Pentium branded PC with dual 19" LCD monitors and a high-end laser color printer. The PC should have latest Intel Xeon processor with at least 4GB SD-RAM, minimum of 1.5 TB hard disk, CD Read/Write, and several USB ports (at least 6).
- The entire instrument system and the work station should be supported by suitable online UPS with a minimum of 30 min. backup or preferably more.

**Warranty:**

- The entire instrument system and the work station should be provided with a 5 year comprehensive warranty from the date of completion of satisfactory installation.
- The warranty should include regular maintenance, parts and labor. The warranty should also include all software upgrades.
- The maintenance costs for the entire system after warranty period should be stated.

**Spare-Parts:**

Additional key spare parts including O-rings, filters, nozzles and starter reagents for calibration and selected fluorescent antibodies for staining of the cells should be included.

**Service:**

A written contract of good after sales service and technical support should be provided.

**Training:**

Periodic training/demonstration classes at least once in every 6/12 months to new users should be conducted.

**Manufacture:**

Country of origin/manufacture product catalogue, specifications and certificates of calibration and inspection should be provided. Photocopy/computer print will not be accepted. All technical data should be supported with original product data sheet.

**Relocation of the equipment:**

These equipments will be initially installed at NIAB temporary facility. When the new complex is ready, these equipment need to be relocated. Financial quoted for the equipment shall be either inclusive of exclusive of relocation charges. If the relocation charges are not included in the financial bid, a separate quote must be provided for relocation of the instrument including dismantling, transportation, installation and calibration.

**Note:** Models with higher/better specifications can also be quoted.

PART-II  
PRICE BID

# TENDER DOCUMENT

FOR

**Supply, Installation, Testing and Commissioning of  
FLOW CYTOMETER WITH SORTER**

**TENDER # NIAB/PUR/GLT/02/2012**



**National Institute of Animal Biotechnology**  
Visiting Scholars House, Lake View Guest House,  
University of Hyderabad Campus, Prof. C.R. Rao Road,  
Gachibowli, Hyderabad 500 046 (A.P.) India.

Sign of Bidder

**PRICE SCHEDULE**

Sl. No	Description	Qty	Unit/Price (both in words and figures)	Total Price
1.	Supply, Installation, Testing and Commissioning of <b>FLOW CYTOMETER WITH SORTER</b>	1.No.		

Sign. Of Bidder